

NZWC – Food Working Group | NOTES

July 10, 2018 | 9:00-9:30am PST | Teleconference

Chair

Bob Long

Note taker

Ariana Del Bianco

Attendees

Lori Nikkel, Bob Long, Karen Rideout, Denise Philippe, Aurea Siemens, Avery Gottfried, Martin Heroux, Chris Kozak, Andrew Marr, Katrusia Balan

AGENDA TOPICS

Agenda topic *Approve agenda, June 5, 2018 minutes & action items* | **Presenter** Bob

Discussion

- No objections

Agenda topic *Webinar* | **Presenter**

- Have 80+ people registered

Agenda topic *Intro to Karen & Donation Fact Sheets* | **Presenter** Karen

- Karen led development of food donation guidelines
- First French translation complete, French version will also go on website with English version
- Karen will develop fact sheets and design/deliver 3 workshops – Alberta, Ontario, Quebec – scheduled in Fall
- Forwarded draft outline for fact sheets
 - Specific to processors and manufacturers – main audience of workshops in Fall
 - Can potentially build others for retailers and food service
- Titles – open to suggestions
- **Suggestion:** Info on how to reduce barriers to donating food –
 - Want fact sheet to only refer to guidelines
- **Page 3 Add:** summary statement in the intro to say that things are in development/'working on this'
- **Page 4:** Things donors and recipients should know about working with one another – important for relationship building
- Guidelines don't deal with training very much, Page 4 is a newer piece. Ideal to have this going into workshops – training piece should take priority
- First draft of fact sheets later this month
 - If anyone has any good photos, could be used – potential images from Love Food Hate Waste launch

Action items

Person responsible Deadline

Forward documents to Karen re: food donor guidelines

Lori

Agenda topic *Ontario Workshop* | **Presenter**

- Trying to find location in Ontario
- Provision Coalition – not clear on if they have space for the workshop
 - Week of Oct 22 is not good
 - Looking for place to accommodate rounds, 40 people
 - Board room setup = no
 - Toronto City Hall – may work but mainly has theatre style seating
- Meaghan – suggestion for Burlington – her office is available and holds 55 people

Action items

Person responsible **Deadline**

Email Meaghan re: dates in mid-October and space availability Katrusia

NEXT MEETING: July 24, 2018